



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Linda Jaramillo, Member, District 3

Stephanie Y. Reynolds, Interim, County Manager

The meeting will be available in person and via Zoom and the link may be found on the County's website www.torrancecountynm.org/calendar.

Click on the event to access Zoom Meeting information.

**ADMINISTRATIVE MEETING
AGENDA**

**WEDNESDAY, June 24, 2026 @ 9:00 AM
205 S. Ninth Street, Estancia, NM 87016**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 3. CHANGES TO THE AGENDA**
- 4. PROCLAMATIONS - *None***
- 5. AWARDS AND RECOGNITIONS - *None***
- 6. BOARD AND COMMITTEE APPOINTMENTS - *None***
- 7. PUBLIC COMMENT (Comment limited to TWO Minutes)**

8. APPROVAL OF MINUTES

- a. **COMMISSION:** Request Approval of June 10, 2026, Regular Meeting Minutes of the Board of County Commissioners.

9. CONSENT AGENDA

- a. **FINANCE:** Request approval of Payables with a date range of June 4, 2026, through June 17, 2026.

10. APPROVALS/ACTION ITEM

- a. **MANAGER:** Request for Approval of Domestic Violence Advocate contract amendment.
- b. **MANAGER/FIRE:** Request approval of a Memorandum of Understanding between Torrance County and the Fire Department Union for Chief's Pay.
- c. **MANAGER/FIRE:** Request approval of the Contract bargaining Agreement (CBA) between Torrance County and the Fire Department Union.
- d. **MANAGER/HUMAN RESOURCES:** Request approval of updated job description for the Human Resources Assistant including a pay increase of \$1.50/hr.
- e. **MANAGER/FIRE:** Request for approval for the Safety Officer implementation within the Torrance County Fire Department.
- f. **MANAGER/FINANCE:** Request approval for the reclassification of the supervisory position in Finance, to Finance Director from Assistant Finance Director.
- g. **HUMAN RESOURCES/FINANCE:** Request approval to pay 5/31/2026 invoice to eScreen for \$500.00 for a drug screen service performed as requested by the Torrance County Human Resources Department; no purchase order was in place prior to the service being provided.
- h. **MANAGER/FIRE:** Review of the Joint Powers Agreement Phase I Steering Agreement. Bernalillo County provides services for Torrance County. Approval of Agreement with the delegation of the Commission to the Manager to Sign.

11. PUBLIC HEARINGS

- a. **GRANTS:** Discussion and public comment of projects for the 2026-2030 Infrastructure Capital Improvement Plan (ICIP).

- b. **FINANCE:** Discussion, public comment and possible approval of FY27 Final Budget.

12. ADOPTION OF ORDINANCE / AMENDMENT TO COUNTY CODE - *None*

13. ADOPTION OF RESOLUTION

- a. **GRANTS:** Request Approval of Resolution No. 2026-___ - Adoption of the Resolution Authorizing Infrastructure Capital Improvement Plan (ICIP).
- b. **FINANCE:** Request Approval of Resolution No. 2026-___ - A Resolution Approving the Torrance County Capital Asset Listing.

14. DISCUSSION/PRESENTATION

- a. **GRANTS**
- b. **CLERKS REPORT**
- c. **MANAGER REPORT**
- d. **COMMISSIONERS' REPORTS:**
 - 1) Commissioner McCall, District 1
 - 2) Commissioner Schwebach, District 2
 - 3) Commissioner Jaramillo, District 3

15. EXECUTIVE SESSION: -

- a. **COMMISSION:** Discussion regarding the purchase and discussion for possible action of Land Purchase Agreement with Torrance County, NMSA 1978, Section 10-15-1(H)(8).
- b. **COMMISSION:** Discussion of the water rights purchase and discussion for possible action between Mr. Larson and Torrance County, pursuant to NMSA 1978, Section 10-15-1(H)(8).
- c. **COMMISSION:** Limited Personnel Matters Regarding the Position of the Deputy County Manager, pursuant to Executive Session 10-15-1.H (2).
- d. **COMMISSION:** Limited Personnel Matters Regarding the Position of the County Manager, pursuant to Executive Session 10-15-1.H (2).
- e. **COMMISSION:** Discussion of pending litigation State of New Mexico EX REL. Raul Torrez, Attorney General v Torrance County, D-722-CV-2026-139 pursuant to Executive Session NMSA 1978 10-15-1.H (7).

16. CONSIDERATION OF ACTION(S)

- a. **COMMISSION:** Discussion and possible action regarding the Land Purchase Agreement with Torrance County that was discussed in Executive Session.
(Roll Call Vote)
- b. **COMMISSION:** Discussion and possible action regarding the water rights purchase between Mr. Larson and Torrance County that was discussed in Executive Session.
(Roll Call Vote)
- c. **COMMISSION:** Discussion and possible action regarding personnel matters regarding the Deputy County Manager that was discussed in Executive Session.
(Roll Call Vote)
- d. **COMMISSION:** Discussion and possible action regarding personnel matters regarding the County Manager that was discussed in Executive Session.
(Roll Call Vote)
- e. **COMMISSION:** Discussion and possible action of pending litigation State of New Mexico EX REL. Raul Torrez, Attorney General v Torrance County that was discussed in Executive Session.
(Roll Call Vote)

17. Announcement of the next Board of County Commissioner's Meeting:

July 8, 2026

18. SIGNING OF OFFICIAL DOCUMENTS**19. ADJOURNMENT**

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Manager's Office at 505-544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats. Please contact the Manager's Office at the number listed above if a summary or other type of accessible format is needed.